APPLICATION FOR TRANSFER CERTIFICATE

To,   Date: /   /20

The Principal,

Bill Gates Institute of Computer Science & Management,

Osmanabad.

       Sir / Madam,

       I the undersigned, I the undersigned, wish to apply for a Transfer Certificate from your college.

Personal details are given below for your ready reference.

1. Name In full: _____

2. Class in which studying: _____

3. Roll No and Academic Year: _____

4. Examination passed/failed: _____

5. Date of Birth: _____   6. College ID Number: _____

I am submitting herewith Xerox copies of the following documents.

1. Attested Xerox copy of last mark List.

2. Attested Xerox copy of Birth Certificate (or S.S.C. Passing Certificate)

I am also submitting a No Dues Certificate as follows:

LIBRARY: _____

ACCOUNTS: _____

T.C. Issued No. : _____

Date:

                                                   Yours faithfully

                                                 Signature of Student

Sign of issuing Clerk   Principal

ACKNOWLEDGEMENT

RECEIVED application for T. C. from Name_____Class_____

Please bring this slip while taking certificate after_____days.

Date: Sign of issuing Clerk